

NPC EMPLOYEES CO-OP CREDIT SOCIETY LIMITED
CHECK LIST FOR LOAN DOCUMENTATION

NAME OF THE BORROWER :- _____

TYPE OF LOAN : _____

SR.NO	LOAN HEADS	Documents Attached Y / N	Documents Verified.	REMARK
A	MANDATORY DOCUMENTS			
A.1	Self Attested 3 Months Salary Slips of Borrower and Surety.			
A.2	Copy of Indentity Card (Both Side) of Borrower & Surety.			
A.3	Cheque for Insurance Premium / Subscription Deposit.			
A.4	BARC NOC Required / Not Required			
B	SILVER JUBILEE LOAN			
B.1	Purpose : House Repairing			
B.1.1	Society Maintainance Bill / Copy of Gharpatti (Property Tax)			
B.1.2	Electricity Bill			
B.1.3	Quotation from Civil Contractor			
B.2	Purpose : New Flat Purchase			
B.2.1	Flat Booking Receipt			
B.2.2	Undertaking for Submission of copy of Registered Sale Deed			
B.3	Purpose : Purshase of Resale Flat			
B.3.1	Copy of MOU			
B.3.2	Receipt of Advance payment			
B.3.3	Undertaking for Submission of copy of Registered Sale Deed			
B.4	Purpose : Take over of Housing Loan from another Bank			
B.4.1	Copy of Registered Sale Deed			
B.4.2	Statement of outstanding Housing loan balance			
B.4.3	Undertaking for submission of payment receipt from other Bank/ Financial Institution			
B.5	Purpose : Purcahse of New Vehicle / Car			
B.5.1	Copy of Car Booking Receipt			
B.5.2	Undertaking for Submission of copy of RC Book			
B.5.3	Quotation of total Value of Vehicle			
C	HOUSINING LOAN			
C.1.	Purpsoe : New Flat Purchase			
C.1.1	Flat Booking Receipt			
C.1.2	Undertaking for Submission of copy of Registered Sale Deed			
C.2	Purpose : Purshase of Resale Flat			
C.2.1	Copy of MOU			
C.2.2	Receipt of Advance payment			
C.2.3	Undertaking for Submission of Regstration copy Sale Deed			
C.3	Take over of Housing Loan from another Bank / Financial Institution			
C.3.1	Copy of Registered Sale Deed			
C.3.2	Statement of outstanding Housing loan balance			
C.3.3	Undertaking for submission of payment receipt from other Bank/ Financial Institution			
D	ORDINARY LOAN			
D.1	All Mandatory Documents			
E	SPECIAL LOAN			
E.1	All Mandatory Documents			
F	CONSUMER LOAN			
F.1	Quotation from Dealer for Cosumer durable goods			
G	EMERGENCY LOAN			
G.1	All Mandatory Documents			

BORROWERS SIGNATURE WITH DATE AND NAME :.....

FOR OFFICE USE :

DOCUMENTS CHECKED BY :

Signature with name & date:

DOCUMENTS VERIFIED BY :

Signature with name & date: